# YEARLY STATUS REPORT - 2022-2023

| Part A |
|---|
| **Data of the Institution** |

| 1.Name of the Institution | SHRI SHIVAJI SHIKSHAN PRASARAK MANDAL'S ARTS, SCIENCE AND COMMERCE COLLEGE, RAHURI |
|---|---|
| • Name of the Head of the institution | Dr. Sambhaji Annasaheb Pathare |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02426297086 |
| • Mobile no | 9822194899 |
| • Registered e-mail | iqacrahuricollege1@gmail.com |
| • Alternate e-mail | asccrlibrary@gmail.com |
| • Address | Arts, Science & Commerce College, Rahuri, Tal - Rahuri Dist – Ahmednagar PIN - 413705 |
| • City/Town | Rahuri |
| • State/UT | Maharashtra |
| • Pin Code | 413705 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | |
|---|---|
| • Financial Status | **Grants-in aid** |
| • Name of the Affiliating University | **Savitribai Phule Pune University, Pune** |
| • Name of the IQAC Coordinator | **Sandip Balkrishna Magar** |
| • Phone No. | **02426297086** |
| • Alternate phone No. | **02426297232** |
| • Mobile | **9270374286** |
| • IQAC e-mail address | **iqacrahuricollege1@gmail.com** |
| • Alternate Email address | **asccrlibrary@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | http://asccrahuri.ac.in/AQAR2021_22.html |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://asccrahuri.ac.in/AcadamicCalendar2022_23.aspx |

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **B++** | **84** | **2004** | **08/01/2004** | **07/01/2008** |
| **Cycle 2** | **A** | **3.10** | **2013** | **25/10/2013** | **24/10/2018** |
| **Cycle 3** | **B** | **2.48** | **2019** | **28/03/2019** | **27/03/2024** |

| | |
|---|---|
| **6.Date of Establishment of IQAC** | **20/10/2005** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Institute | Earn and Learn | SPPU Pune | 2022-23 | 251325 |
| Institute | NSS | SPPU Pune | 2022-23 | 172500 |
| Institute | Fearless Girls drive | SPPU Pune | 2022-23 | 5000 |
| Institute | District Level Zonal Sport Grant | SPPU Pune | 2022-23 | 8600 |
| Institute | Red Ribon Club Grant | SPPU Pune | 2022-23 | 4000 |
| Institute | Inter Zonal Ball Badminton (Men /Women) | SPPU Pune | 2022-23 | 34000 |

| | | |
|---|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | Yes | |
| • Upload latest notification of formation of IQAC | View File | |
| **9.No. of IQAC meetings held during the year** | 03 | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1) Preparation of academic calendar and monitoring academic activities 2) Augmentation of computers and other ICT facilities 3) Speeding up Academic Staff recruitment process 4) Organize various value added programs certificate courses 5) Signing MOUs and Collaborative activities.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Preparation of academic calendar | Academic calendar for year 2022-2023 was prepared. |
| Institutional preparedness for NEP-2020 | All PG Class syllabi were reformed as per NEP |
| Procurement of Computers / Printers / Software | Required computers, Printers & software are purchased. |
| To celebrate important days | Important days are celebrated like Yoga Day, Science Day, Marathi Language Day, Constitution Day, International Youth Day, International Women's Day, Environment Day, Birth Anniversaries of all national leaders & important personalities, etc. |
| To conduct Guest Lectures | Guest lectures were organized on various topics to enrich the knowledge of the students. |
| To run various certificate courses for increasing employability & inculcate values among students. | Different departments successfully conducted certificate courses like Plant & Nursery Development and management, Vermy Compost, Instrument Handling, Certificate course in Banking, Certificate course in journalism, Soft skill Development, Agriculture Marketing, Soil and water analysis, Modi Script etc. |

| To organize & participate in various Sports and cultural activities | Sports department successfully participated in various games & won prizes for college in Inter Zonal Level, District Level games. |
|---|---|
| To promote national and regional languages | To promote of National Language Hindi & Regional Language Marathi we organized various activities like debating, elocution competition, essay writing etc. |

**13.Whether the AQAR was placed before statutory body?** | **No**

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2022-23 | 08/02/2024 |

**15.Multidisciplinary / interdisciplinary**

IQAC composition of HEI is to include members from various fields including alumni. HEI duly constituted the IQAC by inviting the nominees form the stakeholders in order to understand the local needs, employment opportunities in framing the policies for designing and implementation of the interdisciplinary courses and programs. IQAC conducted awareness sessions on NEP 2020 with the guidance of academic peers from universities to understand the objectives and the phases of NEP 2020. HEI being affiliated college of SPPU, Pune, provides multidisciplinary education and research with the help of three streams viz., Arts, Commerce and Science in the subjects including: Languages, Literature, Mathematics, Statistics, Pure and Applied Sciences, Social Sciences, Economics and Sports. Preparation of a road map to transform affiliated college, strengthening of infrastructure of HEI is necessary for conducting multidisciplinary education and research is on priority. As per the guidelines of UGC for making multidisciplinary

institutions, HEI is thinking to add few new subjects such as: Literature, Music, Philosophy, Art, Dance, Theatre, Education, Translation and Interpretation and other subjects as needed for a multidisciplinary institution. The college offers UG programs BA, B.Com, B.Sc. and BBA (CA) and PG program MA, M.Com and M.Sc. from Arts, Commerce and Science disciplines. Based on the guidelines of Govt. of Maharashtra and affiliating university, interdisciplinary courses/education would be offered to students. The students can choose the subjects/courses as per their choice and need. The transformation of affiliated college into multidisciplinary college through multidisciplinary education depends up on the institutional policy, planning, decision and execution which are in the thought process. Our institution Shri Shivaji Shikshan Prasarak Mandal has medical, pharmacy and ITI colleges. We have a plan to take help from these colleges for the multidisciplinary education. HEI established linkages and collaborations, and signed MoUs to create the multidisciplinary learning ambience through academic and research activities. Some of the good practices implemented by HEI to promote multidisciplinary / interdisciplinary approach in view of NEP 2020 are promotion of sustainable environment, social commitment and community outreach. Students are encouraged to participate in activities like paper recycling, rainwater harvesting and educating the underprivileged.

## 16. Academic bank of credits (ABC):

The choice based credit system (CBCS) for all programs is fully implemented from the academic year 2019-20 as per the guidelines of UGC and SPPU, Pune. HEI being affiliated college of SPPU, Pune, we follow the CBCS pattern and affiliating university has a depository for credits in the form of ABC. Almost all students have created their ABC ID on the website given by Ministry of Education, Government of India. Institute has shared that data with affiliated university. In this credit system, a student from all UG streams has to earn 132 compulsory credits from curriculum and 08 additional credits have to be earned through participation in Sports, NCC, NSS, field visits, study tours, conferences / seminars, AVISHKAR competitions, NPTEL/SWAYAM courses, and certificate courses for the award of degree. For PG courses in Science stream, a student completes 80 credits in two years duration while Commerce stream, a students have to earn 64 credits from curriculum and 10 credits from Human Rights, Cyber Security and 2 more credits from Introduction to Constitution means total 76 credits are to be earn for the fulfillment of the degree.

## 17. Skill development:

HEI being an affiliated college of SPPU, Pune, offers CBCS pattern for UG and PG programmes from 2019. The curriculum is based on UGC's Learning Outcomes based Curriculum Framework (LOCF) and includes skill developing courses. Apart from this college has designed and developed 10 certificate courses considering the local needs and skills to be imbibed during degree programmes. These are approved by CDC. The proposal for the approval and affiliation of university has been sent to SPPU, Pune and is in process. Practical skills are imbibed through experiential learning during laboratory sessions. College has Institutional Incubation center for imparting the training for business ideas. Career Guidance and Placement Cell conducts Guidance workshops on skills required at work places in different industries and organizations and helps to achieve the skills for competitive examinations and placements. Industry personals are invited to conduct special sessions and orientation workshops which help to imbibe the industry skills as well as enhance the placements. HEI is providing value-based education with the help of Skills development programmes such as communications skills, anger managements, yoga, celebration of various important days, etc. Patriotism and National integration skills are imbibed from NCC activities. National Service Scheme trains the students in a rational way to imbibe the life skills and social responsibility among them.

## 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

HEI provides higher education to one and all belonging to this tehsil since 1978 through various programs in arts, commerce and science disciplines. The medium of instructions for BA, B.Com and MA is Indian language Marathi. Mother tongue of all the students is mostly Marathi. The correspondence with the stakeholders is done through their mother tongue. College conducts functions as well as extension and outreach activities with the participation of stakeholders using mother tongue. The cultural awareness and expressions through mother tongue are the major competencies to provide them with the sense of identity, belongingness and appreciations. In these aspects, NEP 2020 will surely help in strengthening this culture in HEI. HEI has established small historical museum/gallery, language laboratory, huge collection of books in regional Indian languages. Modi language course run by the institute helps preserve the language which is going to be obsolete, which was used for government documentation & communication for more than centuries. Language is linked to art and culture which influence the way of people of speaking with each other in the form of literature, plays, music, film, etc. which cannot be appreciated

without language. The different types of Linguistic competitions are organized through cultural committee. HEI has SWAYAM Local Chapter for online learning and recently as per UGC's directives SWAYAM offering 27 courses in mother languages including Marathi to address language barriers and promote Indian languages while also providing flexibility of learning in the mother tongue to the learners. Some of the important course that was translated includes Artificial Intelligence, Biostatistics and Mathematical Biology, Communication Technologies in -Education, City and metropolitan planning, corporate law and Cyber Security. HEI has a plan to offer scholarships/prizes to study Indian languages, arts and culture and for outstanding work in the same. HEI is conducting the Yoga sessions regularly every year.

## 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centric teaching-learning process in which the course curriculum is delivered to achieve stated objectives and outcomes. OBE focuses on evaluation of student performance i.e. outcomes at different levels. These outcomes are mapped in terms of attainment levels and calculated at the completion of courses and programmes. HEI follows the CBCS curriculum for different programmes/subjects framed by BOS of affiliating university. Programme Outcomes and Programme Specific Outcomes (POs, PSOs) are narrower statements that describe what students are expected to be able to do by the time of graduation and Course Outcome (COs) are statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course, are designed by considering graduate attributes, stated and displayed on website (link: http://asccrahuri.ac.in/IQAC_2_6_1ProgramOutcomes%202022_23.html ). Teaching plans are prepared by faculties for different courses and the Continuous Internal Evaluation (CIE) of the students is carried out with the help of variety of parameters such as Home Assignments, class tests, seminars, group discussions, end semester internal examination and subjective assessments. The results are generated with the help of CIE and university examination. The attainment levels are mapped and calculated for various courses and programmes using a well-defined procedure. HEI has maintained the records with the faculties.

## 20.Distance education/online education:

Institute is running Yashawantrao Chavan Maharashtra Open University, Nashik study centre No. 5186A for distance education in Arts faculty. Around 300 + students have taken admission for graduation in BA for year 2021-22 in distance education. It has

established a very good mechanism for classroom delivery of curriculum through a student centric method which ensures the participation of both teachers and students during teaching-learning process. HEI is providing education in terms of arts, commerce and science programmes, professional programmes such as computer science and applications. The tools required for classroom delivery are good enough to conduct the classes in offline as well as online mechanism. Many of the classrooms and seminar halls are ICT enabled with adequate tools. Institute has set the mechanism for classroom as well as blended modes of teaching-learning process. Institute has a local chapter for SWAYAM and NPTEL online courses. HEI follow a CBCS with essential and add on credits implemented by affiliating university since 2019-20. The additional credits are to be earned by students during stipulated time period from various aspects defined for the purpose. One of the aspects is the online certificate or short term courses, which can be opted and completed out of SWAYAM or NPTEL courses by students during their degree program in online mode. HEI has established ICT facilities in the classrooms and upgraded and increased from time to time. These facilities were proved to be critically important during pandemic for the development of e-contents, video lectures, question papers and delivery of them in a very streamlined manner. E-contents developed are made available to all learners through college and university website. The library facilities are also made available to all students in online mode through N-List Consortium and other free database made available by library which can be accessed by all stakeholders anytime, anywhere. Social media apps were also used to communicate the students. HEI has established Digital Data Repository using google drives. The communication to stakeholders and storing of academic & administrative record has been practiced through electronic medium.

# Extended Profile

## 1.Programme

1.1                                                                              **21**

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

2.1      **1788**

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

2.2      **988**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

2.3      **408**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

**3.Academic**

3.1      **65**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

3.2      **71**

Number of sanctioned posts during the year

# Extended Profile

## 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | 21 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 2.Student

| 2.1 Number of students during the year | 1788 |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 988 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 Number of outgoing/ final year students during the year | 408 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 Number of full time teachers during the year | 65 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 Number of sanctioned posts during the year | 71 |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

| **4.Institution** | |
|---|---|
| 4.1 Total number of Classrooms and Seminar halls | 29 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 10882156 |
| 4.3 Total number of computers on campus for academic purposes | 153 |

# Part B

**CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The curricula of all UG and PG programmes are periodically revised as recommended by UGC after following a systematic feedback procedure which should be relevant to the local, regional, national and global developmental needs. Every year IQAC takes review of academic calendar and academic planning and its implementation is reviewed by IQAC at the end of every semester. Lecture method, participative learning, cooperative learning, inquiry based learning, experiential learning, role playing, etc. are conducted. Computer and internet facility is made available to the teachers as well as students. Software packages are purchased if necessary, for learning, computer interface experiments, e-resources, online learning platforms, in their curriculum delivery.**

**The college organizes various co-curricular activities as per SOP. Class tests, tutorials, group discussions are conducted regularly to enhance the learning of the students. Slow learner tests are**

conducted at the beginning of year and slow learners are identified. They are provided with extra coaching. Remedial teaching proves very helpful to the students. Accordingly, certificate courses are designed and its execution is planned. The hands on training, if required, is given to the students, the college runs 06certificate courses.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Savitribai Phule Pune University and has to adhere to the examination schedule given by university. Internal exam, Class Tests / Quizzes / Assignments / Presentations, Regular class tests, online assignments and project work were assigned as a part of CIE and carried out throughout the year.

Remedial classes were conducted for clarifying doubts and further explanation of the critical topics. Students were guided by assessing their performance and differentiated as slow learners and advanced learners. The slow learners and advanced learners were provided guidance accordingly. The slow learners were brought at the level of average learners and advanced learners were guided for other competitive and entrance examinations. Departments conducted mock Viva/ Practical exams to prepare students for practical and Viva examinations. Prelim Examinations, Mock Practical/ Exams were conducted and accordingly marks and credits were allotted to the students.

Adequate number of subject electives and job-oriented courses are offered to cater to the intellectual and professional needs of the students to ensure maximum employability.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**

**A. All of the above**

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**35**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**06**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template ) | No File Uploaded |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**473**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The college integrates cross cutting issues in its curricula through various means. Issues relevant to Gender, Human values, Professional ethics, environment and developmental psychology etc. have been incorporated in the curricula as modules that lay a strong foundation for the holistic growth and development of students.**

**Issues relevant to Environment and Sustainability are integrated in the modules with the focus on the need, application, function and governance of an eco- friendly and sustainable environment enabling the students to comprehend and deal with various issues regarding the conservation of a clean and pollution free environment. The college has its own composting pits to manage waste from the garden, which is used as manure for the garden. This is managed by students and Staff.**

**Issues relevant to Human Values are addressed in a course on Human Rights taught in two semesters that sensitizes students to grow to their full potential and understand the true meaning of human values in day-to- day life.**

**To inculcate professional ethics among students, the institution offered various courses such as Geography, Hindi, Information Technology and Botany. The courses deal with value education, personal and social skill development and employability skills development.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | **No File Uploaded** |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**02**

| File Description | Documents |
|---|---|
| Any additional information | <u>View File</u> |
| Programme / Curriculum/ Syllabus of the courses | **No File Uploaded** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | **No File Uploaded** |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**235**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | **No File Uploaded** |

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

**A. All of the above**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | **Nil** |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | **No File Uploaded** |
| Any additional information | [View File](#) |

### 1.4.2 - Feedback process of the Institution may be classified as follows

**C. Feedback collected and analyzed**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| URL for feedback report | **Nil** |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

**1788**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | [View File](#) |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

## 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**988**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**College takes various steps to support both advanced and slow learners. For all faculty first year students post admission test taken to identify slow learner and advanced learner. For second and third years students, slow learners and advanced learners are identified on the basis of marks secured in previous examination as well as his/her performance in the class.**

**Some Steps**

**For Slow learners:**

**Departments take remedial classes, give home assignments, tutorials and problem solving sessions, take class room tests, taking session on how to answer university question papers subject wise**

**Departments organize counselling sessions, skills workshops. Motivates them to participate in curriculum and extracurricular activity to boost their confidence. College provides them extra books from library.**

**For Advanced learners:**

College organizes special expert lectures for advanced learners to aware about career options, to enhance their skills and to learn advanced techniques.

Departments encourage and support students for higher education, to participation in various competitions, state level AVISHKAR Competition as well as science exhibitions, state level competitions

Available Certificate courses, yoga sessions help overall growth of the students.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 1788 | 65 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods focus on placing the student at the center of the learning process, engaging them actively in acquiring knowledge and skills. The college endeavored to maintain a student-centric approach to the teaching-learning process.

Experiential learning: College has well equipped laboratories and computer labs, by doing experimental work or programming students try to understand the theoretical concepts. Commerce and Economics department takes the project work for PG students, internship program for UG students. History department arranges historical visits, provide experiential platform to the students. Departments organizes seminars for final year students to promote presentation skill, critical thinking and to build confidence among the

student.

**Participative Learning:** Departments organizes group discussion sessions on respective subjects; debate completions, essay writing completion, poster presentations etc. these activities help students develop decision-making skills, teamwork abilities, and confidence in their abilities.

**Problem Solving method:** Commerce and arts faculty assign project to group of students, which elaborate problem solving techniques of the students. Mathematics departments arrange problem solving session in every math's practical session. Computer science and BBA(CA) department assigns programming related problems to the student and trying inculcate problem solving skills among the students.

Overall, student-centric methods empower learners to take an active role in their education, fostering deeper understanding, critical thinking, and practical skills that are essential for success in the modern world.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at our college employ ICT-enabled tools to enrich the teaching-learning process. There are 20 classrooms and all labs are ICT enabled with LCD projectors, also there are 02 smart lecture halls in the college. All department teachers have subject wise PPT's through which teachers makes teaching learning process interesting. Through PPT animations or videos student concepts clear thoroughly and they participate 100% in learning process.

Teachers used diverse source of online tools for teaching, Google meet, Zoom app, Microsoft team, OBS, Smartphones, Xrecorder, pen-tab, notepad, you tube videos etc. for teaching and learning process as well as for evaluation process. Also teachers encourages to students to do Moocs/NPTL courses for additional knowledge and skills.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

**64**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**65**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | **No File Uploaded** |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**394**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The college has initiated continuous internal evaluation in accordance with the norms and guidelines of S. P. Pune University, Pune. The examination department coordinate both internal and external exams as per the examination schedule of S. P. Pune University every academic year, the chairman of timetable committee and internal examination committee prepares the schedule of internal and term end evaluation. The schedule is circulated among the members of the teaching faculty and the same is communicated to the students on the central notice board. Internal evaluation process is explained to students in the class and also displayed on the notice board. All faculty teachers evaluate internal assessment of UG students in a subject through their interaction throughout semester including one or more mechanism viz. internal examination, oral, home assignments, group discussion, seminars etc. For PG student internal examination, seminars, projects, home assignments etc. used for internal**

**assessment. For the transparency and effectiveness of the continuous internal evaluation process, the college examination committee takes responsibility and monitors the mechanism throughout the year.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The college has developed efficient mechanism to deal with examination related grievances which is transparent and addressing of grievances is time-bound. The college strictly follows the guidelines and rules of the affiliating university related to transparency. There is an examination committee at college level comprising of a teacher as College Examination Officer and other teaching and non-teaching staff as its members. It handles issues regarding evaluation process. The committee distributes evaluated answer scripts to students and seeks clarifications or grievances if any which are, then, addressed by the concerned subject teacher. The college displays internal marks on the notice board and the concerned teacher resolves any discrepancies.**

**The semester end university level examination discrepancy such as examination form filing problems, hall ticket related issues, name and subject correction issues in hall tickets as well as in final mark sheet, photo copy, copy case related grievances handle and resolve by CEO and college examination committee by communicating to board of examination SPPU, Pune through web email or communicating personally.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**The curriculum for each course is designed by the Board of**

Development at Savitribai Phule Pune University. During syllabus development, the Board defines Course Outcomes (CO), Program Specific Outcomes (PSO), and Program Outcomes (PO) for these courses. Affiliated colleges fallows these curriculum designed by the Board.

At the beginning of each academic year hod's take departmental meeting, in this meeting Hod's discuss the CO's, PO's and PSO's of the course with the faculty members and instruct them to discuss the same with all students before starting to teach respective subject. Every department displays all CO's, PO's and PSO's on notice board, respective department Hod's address the student about it. For first year students, college organizes induction program in which respective department Hod's give details information about CO's, PO's and PSO's of the respective course.

The Course Outcomes (CO), Program Specific Outcomes (PSO), and Program Outcomes (PO) are displayed on the college website for easy access and reference.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | http://asccrahuri.ac.in/IQAC_2_6_1ProgramOutcomes%202022_23.html |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of the attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) is conducted using following methods:

• Marks obtained by the students in university examination as well as internal examination.

• Student participation in various competitions, curriculum and extra-curriculum activities and there achievements

• Assessment of student's performance on assignments and projects provides insights into their ability to apply knowledge and skills to real-world scenarios.

• **Student's performance in continuous assessment such as class room test, seminars, submission of assignments, oral etc.**

• **By internship record assesses the student's performance and competency in applying theoretical knowledge to practical situations.**

• **Through student passing ratio and placement record.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**408**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Paste link for the annual report | **Nil** |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://asccrahuri.ac.in/IQAC_Stud_Satisf_Survey22_23.html

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | **No File Uploaded** |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | **No File Uploaded** |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute always strives to create an ecosystem that promotes the staff and students to organize activities for creation and transfer of knowledge encourage the teachers to undertake research in novel and demanding areas, to create awareness among graduate and post graduates to do research through mentoring and networking, and to motivate students to participate and collaborate in programs for knowledge exchange. College also gives support to following broad activities such as research projects, field projects, Avishkar, Industrial visit, science exhibition, poster presentation, participation in conference, seminar, workshop, organization of conference, group discussion, collaboration etc. College organizes educational interactive sessions such as visits to industrial and historical places, organizing workshops, seminars .Institution has organized the NSS Camp at adopted village according to guidelines by SPPU, Pune and to conduct various activities in that village, which is helpful to the students to acquire new knowledge. Under student centric field project and value added certificate courses related to research activities. The college has vermi-compost unit which takes vigorous efforts for disposal of the decomposable garbage on the campus and converting it into valuable organic manure. Students are fully made aware of keeping the campus plastic free.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

01

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | **No File Uploaded** |

## 3.3 - Research Publications and Awards

## 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

## 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

**0**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

## 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

**20**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

## 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

## 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The institute has organized extension activities for neighborhood Community, holistic development, and sensitization of students to Social activities. The institute has NSS, NCC and SDO committee organizes various events to implement this things. During year 2022-23 college organized following programs,**

**1. NSS, NCC and SDO organized Yuva Health mission campaign and**

**vaccination to make student aware about the social issues.**

**2. International Yoga Day**

**3. Health Checkup camp**

**4. College organizes AIDS awareness rally every year to remove the taboo**

**from young minds.**

**5. Demonstration of Yoga and lecture**

**6. College encourages student to donate something which doesn't count in**

**money. A drop of blood can save one live. So NSS organized Blood**

**donation Camp.**

**7. To take students in deep ground level college organized Crematorium**

Ground cleaning camp

8. Constitution day

10. Food Festival

11.Celebrating Birth ceremony and Death anniversary of National leaders

12. College organized Nirbhya Kanya abhiyan to encourage girl student to

uplift their self-confidence and learn skills to defend themselves whenever

in need.

14. Tree plantation

Through all this activities we tend to improve humanity, leadership quality, secularism, kindness toward the marginal community, tolerance power among the student. The most important thing is to make them better human being.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**18**

| File Description | Documents |
|---|---|
| Reports of the event organized | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | *View File* |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**1901**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | *View File* |

## 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**0**

| File Description | Documents |
|---|---|
| e-copies of related Document | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Collaborative activities with institutions/industries for research, Faculty | **No File Uploaded** |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**0**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **No File Uploaded** |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**a. Campus and built-up area: The campus area of institute is 16 Acers including built up area of around 96000 sq. ft.**

**b. Teaching learning facilities: The Institution has adequate infrastructure and physical facilities for teaching- learning, 35 classrooms , 02 are seminar halls with LCD projector facility, audio video instruments, Wi-Fi campus, broadband internet with LAN, Indoor Sports complex, ground, gymnasium, separate Library building, reading rooms etc. facilities, 10 spacious laboratories with separate Vidnyan Bhavan building for science practical. Department of B.Sc. Computer Science and BCA have separate computer laboratories. The college has 136 computers, 24 Printers,**

05 scanners, 14 LCD Projectors for teaching learning purpose.

c. Administrative facilities: The institution has 21 departments, Principal office, IQAC office, Administrative office, staff room, Examination Department, NCC office, NSS office, YCMOU office etc.

d. Supporting Facilities: The institute has 3 vehicle parking sheds, cycle stands, toilet blocks (female block with wending machine), water purifier, generator, ramps and wheel chair. The campus is equipped with the facility of direction boards, signage and special instruction boards along with the showcases, electronic notice boards. The college has adequate infrastructure for indoor and outdoor games.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File]() |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for indoor and outdoor games. There is spacious indoor game hall for Badminton, Table tennis, Chess, Carom, Weight lifting, Wrestling, etc. Outdoor game facilities such as Volleyball, Ball badminton, Netball, Kho-kho, Kabaddi courts and grounds are available in the campus. Gymnasium facility with changing room, wash room for both male and female is also available. Courts and grounds are reserved for female students to practice their sports skills.

The College also has adequate facilities for cultural activities with one large multipurpose hall and two seminar halls. Students participate in the competitions such as singing, dancing, one act play, street play, music, debating competition, Rangoli Competition, Science quiz etc. Every year Annual Gathering is organized to promote extra-curricular skills. The winning students are rewarded with prizes. Large events of gathering like lectures of eminent personalities, Yoga Camps, exhibitions, Social gathering, Workshops, Annual social functions, etc are organized in the multipurpose hall with size of 9204 sq.ft. having 1000 audience sitting capacity. The playgrounds are also used as an open stage on the occasion of annual gathering and other various activities by erecting the pandal. The college celebrates

**International Yoga Day on 21 June, every year.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**13**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**146350**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template | [View File](#) |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is currently using 'LibLime Koha' Library management system, which is designed to computerize all functions and operations of library according to required standards. OPAC, WEBOPAC facility is also available to readers on the internet.

Year of Automation

Name of ILMS software

Version

Nature of automation

Fully / Partially

2022-23

LibLime Koha

18.05.05.000

Fully

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**34217**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**326**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has adequate updated IT facilities in the campus which is connected to LAN and Wi-Fi. There are 05 spacious computer labs in the College with 88 computers having free access to the students. LAN facility is extended to BCA laboratory with 23 computers, BCS Laboratory with 54 computers, Library with 11 Computers for the free access to students. There are 24 printers, five scanners and three advanced Xerox machines available for use. The college has two well furnished seminar halls which includes LCD Projector, computer with wi-fi facilities, podium and other necessary facilities.

All departments of the College submit their demand letter for maintenance and up gradation or creating new IT facilities. Up gradation is carried out time to time according to changes in syllabi, new practical prescribed, introduction of new technology, variation in student strength etc. Up gradation of software and

hardware along with maintenance is a continuous process and carried out by the technician appointed by College.

Repair & Maintenance of Computer, Antivirus etc.

23/05/2022

To 31 March 2023

Computer and maintenance & repairing

Rs. 51230

Bill No. 68,95,1333,130,132,1195,1321,147,1362,1365,1366,1363, etc.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## 4.3.2 - Number of Computers

153

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

## 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|---|---|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

**support facilities) excluding salary component during the year (INR in Lakhs)**

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**4241799**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**There are separate budgetary provisions for the maintenance and repairing of physical, academic and support facilities. Expenditure is incurred on these facilities through various college committees. Every academic year, all these committees insure adequate availability of resources and facilities and submit their availability and requirement reports to the principal. All repairing and maintenance of the buildings, campus, equipments, furniture is taken as and when required. Maintenance of various facilities, up gradation of software, hardware and other ICT facilities is done by respective departments. Each science departmental laboratory is having lab assistants, lab attendants for the proper maintenance of the laboratories. Institute allows students and faculty members to use these facilities in the working hours under observation of the concerned HOD. The institute has fixed working hours for facilities such as library, reading hall, gymnasium, etc. Institute has allowed the private use of facilities such as ground, Sports complex, Classrooms, Seminar hall etc. with permission of the Principal.**

**Earn and Learn Scheme students help in maintaining and cleaning the institute campus, garden, library, etc. Also the non-teaching peon staff is appointed for housekeeping. The maintenance related to facilities like toilet blocks, computer labs, electric work, etc. is done through local servicemen.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**1021**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**44**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <u>View File</u> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description | Documents |
|---|---|
| Link to Institutional website | **Nil** |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | [View File](#) |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**160**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**160**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | [View File](#) |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | **No File Uploaded** |
| Upload any additional information | <u>View File</u> |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**07**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | <u>View File</u> |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**117**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | <u>View File</u> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**3**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | [View File](#) |

## 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**0**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | **No File Uploaded** |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Representation of Students in Committees:**

**1. Students' Council - Student representatives of this committee**

bring the common problems of students to the notice of authorities and get them resolved. They assist the teachers in planning, organizing and executing various student-oriented activities.

2. Internal Quality Assurance Cell - The IQAC has a student representative. This representative helps in development of quality culture in the institution.

3. College Development Committee - Representative students suggest how to upgrade facilities, Implementation of new system in curriculum and guest lecturers to be conducted.

4. Anti-ragging committee - Representative students help in creating ragging awareness among students through various anti-ragging programmes, display of anti-ragging boards inside the college, canteen and hostel.

5. Student Grievance Redressal Committee - Grievances of students related to academics, examination, issue of documents, identity cards and library cards etc. are conveyed by representative student to the authority and necessary action is taken.

6. Sports and Cultural Committee - Organization, planning and execution of sports and cultural activities are done by students. This participatory approach helps them to develop their leadership skills.

7. Student Development - Students undertake various activities through Student development, NSS, NCC, and Students Council.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

6

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The College has a well structured Alumni Association. The Association is not registered but it plays a key role by participation in planning and implementation of academic and infrastructure development activities. The alumni of the College also assist us in different ways. The NSS unit of the College takes help of the alumni in adopting village, organizing annual camps and carrying out development projects. Alumni also help us in organizing blood donation camps, tree plantation campaign and other extension work. They also assist the College in placement process and provide inputs to the departments about the industry requirements. Departments invite their outstanding alumni for interactive sessions with the students and staff on the current developments in the field. These sessions inspire the students and expose them to the opportunities in the field for research as well as employment. Many of our alumni are in regular contact with the teachers and contribute to the teaching learning processes indirectly by providing a variety of information.**

**The Alumni members, to discharge their social obligations have donated cash or equipments for the improvement of infrastructure or making available specific facilities in the campus for the students and staff.**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**     E. <1Lakhs

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution, "Providing quality education in emerging fields to produce knowledgeable and cultured human resource, contributing to the process of national development" is fulfilled by efficient governance.

It also ensures the fulfillment of the mission focusing on upliftment of rural masses through appropriate education, empowering the socially, economically and educationally marginalized sections of the rural society and enhancing new generation students for contributing to the future knowledge based economy.

The management encourages to instill education, research, extension and placement activities in collaboration with sister institutions, NGOs and Industries.

Perspective plan is prepared annually by IQAC and put forth to the governing body for approval. It includes the new value added and skill oriented courses, outsourcing of the students for various placement activities, strengthening of the infrastructure and research activities, organizing seminars, conferences, workshops and conducting eco-friendly activities.

IQAC performs the instrumental role in decision-making. The execution of perspective plan is achieved through various

committees like admission, examination and research. The chairpersons of various committees conduct workshops, seminars, lectures, training programs, competitions etc. involving all the stakeholders. Principal acts as a mediator between the staff and the management.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college work towards decentralization governance system. The principal appoints and empowers faculty wise heads of the department giving administrative and academic autonomy. The execution of work is done by staff at departmental level under the head of respective department. All the departments have a democratic mode of functioning in planning and implementing their teaching plan, co-curricular and extra-curricular activities. Committees are formed for the various curricular, co-curricular and extra-curricular activities to be conducted during the academic year. The faculty is involved in decision making process through various academic committees. The administrative office with the principal coordinates the day to day activities. This is an important step in aligning the activities of college with institutional vision and mission. The college promotes the culture of participative management. The Principal, Vice Principal, Office Superintendent and IQAC coordinator are responsible for academic and administrative leadership of the college. The principal meets periodically with heads of department and vice principal to discuss academic or administrative issues. The CDC had representatives from teaching as well as non-teaching staff. All the issues regarding academics, administration and enhancement of infrastructure etc. are decided by the CDC, this reflects promotion of participative management.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic / perspective plan is effectively deployed. The perspective plan of the institution is aligned with the vision and mission of the institution. It is the driving factor behind achieving academic excellence, improvement of quality policies and various strategies adopted for the institutional development. It is rigorously deployed to focus on bringing quality improvements in the areas of:

1. Strengthen Teaching-learning process

2. Promote experiential learning

3. Expand Funding base

4. Strengthen infrastructure

5. Strengthen students support system

6. Promote academic culture

7. Support diversity

8. Develop clean and green campus

9. Increase interaction with the society

Various committees and bodies functional in the institute, check out the plan of activities and events. This supports the development and growth of the areas focused in the perspective plan. A review is taken on implementation and outcome of the perspective plan. One such broad areas in which the perspective plan has been successfully implemented is that of develop clean and green campus. This has been achieved through the deployment of action plan for the activities viz. on campus plantation, cleanliness drive.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the effective functioning of all the institutional activities, the responsibilities are distributed as per the hierarchy. The organogram of the college is as follows: Principal is the Head of the institution. He is assisted by vice- principal and heads of departments.

All the academic activities are implemented by Head of Departments through Professors, Associate Professors, Assistants Professor, Laboratory Assistant and Laboratory Attendants. The institution administration is controlled by the Principal through office superintendent who is the main responsible person; under whom the Head Clerk, Senior Clerks, Junior Clerks and Peons are working for the smooth functioning of the institution.

The college and university examinations are handled by College Examination Officer. The Sports activities are implemented and supported by Director of Physical Education, whereas Librarian is the head of library activities. Effective and efficient functioning of all these Cells is also controlledby the Principal. For the appointment of the teachers and their service rules institute follows UGC & SPPU statutes. For effective functioning institute conducts academic as well as administrative audit every year.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | Nil |
| Upload any additional information | View File |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | [View File](#) |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The following are the existing welfare measures available to the teaching and non-teaching staff in the institution:**

**1. The teaching and non-teaching staff are admissible to different kinds of leave viz., CL, EL, ML, DL etc.**

**2. Employee Provident Fund and NPS for all teaching and non-teaching staff who fall under the eligibility criteria as per government norms.**

**3. Payment of Gratuity to the employees on cessation of Service as per norms of the State Government. Loan facility is available for staff from ADST Co-Operative Credit Society Ltd.Amednagar.**

**5. The Institution provides uniform to non-teaching staff**

**6. Non-doctoral faculty members are encouraged to get enrolled for part-time Ph.D. program.**

**7. Duty-leave and financial assistance to attend and present papers in conferences**

**8. The following facilities are also provided to employees for efficient functioning: Computing facility, Workspace, Power back-up, Identity cards and Gym facilities.**

**9. Separate Staff Welfare Committee is formed for academic, economic, physical wellbeing**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

**03**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | [View File](#) |

## 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

**02**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**03**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The institution follows the 'UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education 2018, together with all amendments made there in**

from time to time, for its teaching and non-Teaching staff as approved by the Government of Maharashtra.

Performance appraisal of each employee is carried out after completion of every year of service. The main features of the system are as follows:

1. The performance of faculty is assessed through Annual performance indexfor the Performance Based Appraisal System (PBAS)

2. Promotions are based on the PBA system as per UGC Career Advancement Scheme (CAS).

3. The PBAS proforma filled by the faculty member is verified by the Head of the Department and thePrincipal.

4. The non-teaching staff is assessed through annual confidential reports prepared by the Principal and on the basis of which promotions are given as per the guidelines of the Government of Maharashtra.

The Annual Confidential Report and the Performance Appraisal system have significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weakness and ensuring better performance and quality assurance.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the institution are audited by three different financial audit systems. They are:

Internal Audit by SSSP Mandal conducts financial audit of the institute at the end of each academic year. It has appointed an external audit agency ( M/S PANKAJ R. MANDHANE & CO. NASHIK & Co. Chartered Accountants, Nashik) to audit the institution.

**External Audit by Directorate of Higher Education, Pune:** It verifies all the financial documents related to the public funds utilized by the institute.

**External Audit by Accountant General, Government of Maharashtra -** It conducts their periodic verification of all the accounts sanctioned by the Government.

**Other financial Audits:** Audit of grants received from the Government and grants received from the parent university are audited by the University auditors.

**Audit objections raised, if any, are placed before College Development Committee, where they are discussed thoroughly and appropriate decisions are taken to resolve them.**

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The institution follows the resource mobilization policy to secure new and additional financial and material resources to achieve sustainability and implement its predetermined goals to advance its mission. The Governing body of the institution coordinates and**

monitors the optimal utilization of the funds for the promotion of learner centric ecosystem.

**Financial Resource Management:**

The major Financial Resources of the institution are Tuition fee, other fees, and funds received from government organizations like; UGC, DST, DBT and the parent university. The institution receives salary grant from the Government of Maharashtra. Tuition fee is used for the maintenance of infrastructure and running academic activities like; organization of conferences, faculty development programs, Sports and Cultural activities. Government funds are optimally used for which they are sanctioned.

Transparency and accountability is ensured by conducting annual audit of the accounts.

**Material Resource Management:**

The Principal of institution issues required directions for optimum utilization of material resources. The Time-table Committee looks after the proper utilization of classrooms and laboratories. The Library Development Committee takes care that the resources in Library are utilized optimally. Campus cleanliness, development and itsutilization are monitored by the Campus Development Committee.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has strengthened its role and responsibilities to improve teaching and research quality. The IQAC forms various academic, administrative, curricular, Co-curricular and extracurricular committees at the commencement of the academic year. It has

Conducted periodic meetings of IQAC to review academic activities.

Contributed in updating ICT infrastructure.

Collected feedback inappropriate forms from different stakeholder categories, analyzed the same and used it for follow-up action as per the suggestions and recommendations

Reviewed Teaching Learning process through Syllabus Planning, Lectures Notes and Syllabus Completion Reports.

Analyzed reports on CIE and Attainment of Programme and Course Outcomes

Conducted Academic and Administrative Audit of the college

Institutionalized Online Student Satisfaction Survey.

Under the aegis of the departmental quality assurance cell the commerce department has started a certificate course in banking with a view to teach the students the basics of banking.

Another initiative is the Soft Skills Development Program conducted by the Dept. of English. In the Soft Skills program, the basic manners and etiquettes are taught to the students. In this way IQAC maintains the standard of the courses.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals through IQAC. For proper planning each department keeps record of individual time-table, details of leave record, annual planning of syllabus, monthly report, weekly teaching record, record of administrative/co-curricular/ extra-curricular work, etc. Taking into account the college academic calendar, each department formulates its departmental academic calendar containing internal assessments, assignments, seminars, tutorial work, group discussion, field/ industrial visit, project work etc.

IQAC ensures that the lecture plans are prepared by every teacher

and are verified by the respective Heads of the Department. HOD's are appealed to conduct the syllabus completion review at the end of every semester. The newly recruited teachers are advised to prepare the lecture notes and get those approved by the Heads of the Department or senior teachers.

The review process is implemented with the help of Academic and Administrative Audit, Teaching Plans, Department Level Term End Meeting, Teacher's Feedback, Evaluation and result, Identification of Slow Learners, Identification of Advanced Learners , etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institute is a co-education Institute. The institute maintains a good work culture that encourages gender equity and gender sensitivity. Students of any gender, culture, or region have equal opportunities and rights in the institute. Institute has also constituted the Anti-sexual Harassment Cell & the Anti ragging Cell to protect and support students of both genders against any kind of harassment in campus. NCC, NSS, SDO, Cultural Committee, provide a vibrant platform to conduct awareness campaigns, lectures, rallies, and interactive sessions to address various concerns. The college celebrates international women day on 8th march every year for the recognition of the role of women in society and to motivate them to be unique in their own way. Sport activities are carried out where girls and female staff get equal opportunities in sport. The College Discipline Committee takes special care to ensure the safety of girls students in the campus. Separates common rooms are made available for girls and lady staff where maximum facilities are provided. Automated sanitary napkin vending machines are placed to promote menstrual health and hygiene. Ample parking place is reserved for women on campus. Complaint boxes are available on the premises. The entire campus is under 24 hours CCTV surveillance. Fire Extinguishers are installed at different locations in the campus.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | Tab to upload the document is not available. |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management: Solid waste like plant litters is collected and allowed to decompose naturally over period. A part of leaf litter is converted into bio-fertilizer by vermi composting beds. This good quality, nutrient rich and environmental friendly vermicompost is used to improve the texture and fertility of soil in college campus. Remaining leaf litter is used for eco friendly mulching to the plants. The proper disposal of sanitary napkins is done with help of a disposal placed in the ladies washroom.**

**Liquid waste management: Extremely hazardous chemicals are not used in laboratories. An attempt is made to dilute the liquid waste sufficiently while draining it.**

**E-waste management: Non working laboratory equipments, computers, monitors, printers, and batteries etc. are sold as scrap materials. If some parts are useful in other system they are kept aside for future use.**

**Waste Recycling System - College believes in the 3Rs of Reduce, Reuse, and Recycle. To reduce the use of the papers, internal correspondence happens through the electronic medium. College also makes use of the papers which are blank on the reverse side for printing or rough work purposes; this ensures effective reuse of the papers leading to reduction of the waste.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | View File |

**7.1.4 - Water conservation facilities available**   **A. Any 4 or all of the above**

**in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | *View File* |
| Any other relevant information | **No File Uploaded** |

## 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | *View File* |
| Various policy documents / decisions circulated for implementation | *View File* |
| Any other relevant documents | **No File Uploaded** |

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | **No File Uploaded** |
| Certification by the auditing agency | **No File Uploaded** |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen       reading**

**A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | <u>View File</u> |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institute is proactively organizing several programs for providing an inclusive environment to all stakeholders. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. As per the policy of the college to cater**

education to financially weak students, there is a financial assistance, fee concession to poor, needy and physically challenged students in admissions.

College has taken various initiatives by celebrating birth and death anniversaries of eminent personalities, National Festivals and other community activities for creating conducive environment and inculcating thoughts and ideologies of great personalities irrespective of diversities. Institute offers courses like 'Democracy, Election and Governance', 'Human Rights' and 'Introduction to Constitution' to inculcate constitutional and human values among the students. Institute celebrates Hindi Day and Marathi Bhasha Gaurav Din to create intimacy among the students for Indian languages. Apart from this, institute celebrates Maharashtra Day on 1st May every year. Blood Donation Camp was organized under NSS in collaboration with Rotary Club Rahuri, Rahuri blood bank. Workshop on Fearless Girl Campaign was also Conducted. NSS and NCC organized various programs practicing tolerance and understanding help break down cultural and social barriers.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our College has maintained a disciplined and friendly academic environment in all of its sections. The stake holders are well aware of their duties, responsibilities and voluntarily get involved in all the activities conducted to imbibe the constitutional values and ethos. Following are some of the practices

1. The celebration of Constitution Day on 26th November.

2. The College celebrates National Voters Day on 25th January.

3. The College celebrates Republic Day and Independence Day as National Festival.

4. The College celebrates birth and Death anniversaries of late Freedom Fighters, national heroes and social reformers to commemorate and inculcate values.

5. As per UGC guidelines, Savitribai Phule Pune University offered compulsory credit courses for UG and PG students. 1. Democracy, Elections and Governance for UG Classes. 2. Introduction to Indian Constitution for PG Classes.

6. Code of conduct is prepared for students and staff and everyone obeys the conduct rules

7. The College encourages participation of students in Sports and cultural activities.

8. NSS and NCC units are actively involved in conducting several activities like Tree Plantation, Cleanliness Programmed, Fit India Campaign, Blood Donation Camp, Aids awareness etc .

for inculcating values for being responsible citizens.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Tab to upload the document is not available. |
| Any other relevant information | Nil |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,          teachers, administrators and other staff     4. Annual awareness programmes on Code of Conduct are organized**     A. All of the above

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](#) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The college believes that celebration or organization various days is an integral part of learning and building a strong cultural belief in a student. It helps in the holistic development of the students. They have become instrumental and help in building today's youth. The life history of great national heroes inspires the youth in their college life. The celebration of national festivals and events preach them and remind them about cultural heritage and rich history of our nation. These activities promote moral values among the students. The college has celebrated following commemorative days, events and festivals during the year**

**Independence Day, Republic Day, National Voters days**

**The Ceremony committee of the institute celebrates birth/death anniversaries of former leaders, freedom fighters, and eminent persons with great enthusiasm.**

**The birth anniversary of former president Bharat ratna Dr. A. P. J. Abdul Kalam is celebrated as "Vachan Prerana Divas"**

**The birth anniversary of mathematician Srinivasa Ramanujan is celebrated as National Mathematics Day**

**The College celebrates International days such as Yoga Day, women's Day , youth day, Swachh Bharat Abhiyan etc were organized**

**Marathi Rajbhasha din is celebrated on the occasion of the birth anniversary of V. V. Shirwadkar**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Soft Skills Development Programme**

**The goal is to equip students with vital soft skills like communication, adaptability, teamwork, and problem-solving through foundational knowledge and practical experience to boost employability. With India's expanding job market and a mismatch between academic skills and industry demands, these abilities are crucial, as they enhance professionals' performance and relationship-building. Despite challenges in coordinating soft skills training with academic schedules, small pilot programs, administrative support, and faculty-student involvement can effectively integrate these skills into education.**

**Women Empowerment.**

**The initiative aims to enhance gender sensitization, empower girls physically and emotionally, and raise awareness of civic rights while instilling cultural values and ethics. It promotes self-esteem, women's education, and professional development while fostering leadership and entrepreneurial skills. Inspired by Swami Vivekananda's belief in improving women's conditions for global welfare, the college emphasizes empowering women through education, economic independence, healthcare access, and political participation. Initiatives like Nirbhay Kanya Abhiyan and self-defense workshops positively impacted female students, equipping them with essential personal and professional skills, although challenges like limited participation persist.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | Tab to upload the document is not available. |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Empowering Girls for Higher Education**

Arts, Science and Commerce College, Rahuri was established to impart higher education to the masses from rural area. Opening the doors of higher education to girl students from the nearby villages was the intention behind starting the college at this location. At present near about 50 percent students admitted for the under graduate and postgraduate programs are girl students. The college takes special efforts to empower the girls providing them opportunities in various activities conducted in the college. Teaching staff counsel parents of 12th std. passed girl students and persuade them to enrol for higher education. Girls belonging to economically and socially backward categories are provided financial help through the college fund and also encouraged them to participate in the Earn and learn Scheme. It helps them to continue their education without any financial hurdles. Additional support for female students includes fee payment flexibility, scholarship counselling, access to a book bank, health check-ups, and involvement in sports, cultural events, and academic or administrative roles like University Representatives and Class Representatives. These efforts are supplemented by the Women Empowerment Cell, which coordinates initiatives to support and encourage women in higher education.

## Part B

### CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curricula of all UG and PG programmes are periodically revised as recommended by UGC after following a systematic feedback procedure which should be relevant to the local, regional, national and global developmental needs. Every year IQAC takes review of academic calendar and academic planning and its implementation is reviewed by IQAC at the end of every semester. Lecture method, participative learning, cooperative learning, inquiry based learning, experiential learning, role playing, etc. are conducted. Computer and internet facility is made available to the teachers as well as students. Software packages are purchased if necessary, for learning, computer interface experiments, e- resources, online learning platforms, in their curriculum delivery.

The college organizes various co-curricular activities as per SOP. Class tests, tutorials, group discussions are conducted regularly to enhance the learning of the students. Slow learner tests are conducted at the beginning of year and slow learners are identified. They are provided with extra coaching. Remedial teaching proves very helpful to the students. Accordingly, certificate courses are designed and its execution is planned. The hands on training, if required, is given to the students, the college runs 06certificate courses.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to Savitribai Phule Pune University and has to adhere to the examination schedule given by university. Internal exam, Class Tests / Quizzes / Assignments / Presentations, Regular class tests, online assignments and

project work were assigned as a part of CIE and carried out throughout the year.

Remedial classes were conducted for clarifying doubts and further explanation of the critical topics. Students were guided by assessing their performance and differentiated as slow learners and advanced learners. The slow learners and advanced learners were provided guidance accordingly. The slow learners were brought at the level of average learners and advanced learners were guided for other competitive and entrance examinations. Departments conducted mock Viva/ Practical exams to prepare students for practical and Viva examinations. Prelim Examinations, Mock Practical/ Exams were conducted and accordingly marks and credits were allotted to the students.

Adequate number of subject electives and job-oriented courses are offered to cater to the intellectual and professional needs of the students to ensure maximum employability.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University** | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**35**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | **No File Uploaded** |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**06**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | **No File Uploaded** |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**473**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **No File Uploaded** |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The college integrates cross cutting issues in its curricula through various means. Issues relevant to Gender, Human values, Professional ethics, environment and developmental psychology etc. have been incorporated in the curricula as modules that lay a strong foundation for the holistic growth and development of students.**

**Issues relevant to Environment and Sustainability are integrated in the modules with the focus on the need, application, function and governance of an eco- friendly and sustainable environment enabling the students to comprehend and deal with various issues regarding the conservation of a clean and pollution free environment. The college has its own composting pits to manage waste from the garden, which is used as manure for the garden. This is managed by students and Staff.**

**Issues relevant to Human Values are addressed in a course on Human Rights taught in two semesters that sensitizes students to grow to their full potential and understand the true meaning of human values in day-to- day life.**

**To inculcate professional ethics among students, the institution offered various courses such as Geography, Hindi, Information Technology and Botany. The courses deal with value education, personal and social skill development and employability skills development.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | **No File Uploaded** |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**02**

| File Description | Documents |
|---|---|
| Any additional information | <u>View File</u> |
| Programme / Curriculum/ Syllabus of the courses | **No File Uploaded** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | **No File Uploaded** |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**235**

| File Description | Documents |
|---|---|
| Any additional information | <u>View File</u> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | **No File Uploaded** |

**1.4 - Feedback System**

| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the** | **A. All of the above** |
|---|---|

**institution from the following stakeholders Students Teachers Employers Alumni**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | **Nil** |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | **No File Uploaded** |
| Any additional information | View File |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **C. Feedback collected and analyzed** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| URL for feedback report | **Nil** |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

**1788**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | View File |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**988**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College takes various steps to support both advanced and slow learners. For all faculty first year students post admission test taken to identify slow learner and advanced learner. For second and third years students, slow learners and advanced learners are identified on the basis of marks secured in previous examination as well as his/her performance in the class.

Some Steps

For Slow learners:

Departments take remedial classes, give home assignments, tutorials and problem solving sessions, take class room tests, taking session on how to answer university question papers subject wise

Departments organize counselling sessions, skills workshops. Motivates them to participate in curriculum and extracurricular activity to boost their confidence. College provides them extra books from library.

For Advanced learners:

College organizes special expert lectures for advanced learners to aware about career options, to enhance their skills and to learn advanced techniques.

Departments encourage and support students for higher education, to participation in various competitions, state level AVISHKAR Competition as well as science exhibitions, state level competitions

Available Certificate courses, yoga sessions help overall growth of the students.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| 1788 | 65 |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods focus on placing the student at the center of the learning process, engaging them actively in acquiring knowledge and skills. The college endeavored to maintain a student-centric approach to the teaching-learning process.

Experiential learning: College has well equipped laboratories and computer labs, by doing experimental work or programming students try to understand the theoretical concepts. Commerce and Economics department takes the project work for PG students, internship program for UG students. History department arranges historical visits, provide experiential platform to the students. Departments organizes seminars for final year students to promote presentation skill, critical thinking and to build confidence among the student.

Participative Learning: Departments organizes group discussion sessions on respective subjects; debate completions, essay writing completion, poster presentations etc. these activities help students develop decision-making skills, teamwork abilities, and confidence in their abilities.

Problem Solving method: Commerce and arts faculty assign project to group of students, which elaborate problem solving techniques of the students. Mathematics departments arrange

**problem solving session in every math's practical session. Computer science and BBA(CA) department assigns programming related problems to the student and trying inculcate problem solving skills among the students.**

**Overall, student-centric methods empower learners to take an active role in their education, fostering deeper understanding, critical thinking, and practical skills that are essential for success in the modern world.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Teachers at our college employ ICT-enabled tools to enrich the teaching-learning process. There are 20 classrooms and all labs are ICT enabled with LCD projectors, also there are 02 smart lecture halls in the college. All department teachers have subject wise PPT's through which teachers makes teaching learning process interesting. Through PPT animations or videos student concepts clear thoroughly and they participate 100% in learning process.**

**Teachers used diverse source of online tools for teaching, Google meet, Zoom app, Microsoft team, OBS, Smartphones, Xrecorder, pen-tab, notepad, you tube videos etc. for teaching and learning process as well as for evaluation process. Also teachers encourages to students to do Moocs/NPTL courses for additional knowledge and skills.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

## 2.3.3.1 - Number of mentors

**64**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**65**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | **No File Uploaded** |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**11**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**394**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The college has initiated continuous internal evaluation in accordance with the norms and guidelines of S. P. Pune University, Pune. The examination department coordinate both internal and external exams as per the examination schedule of S. P. Pune University every academic year, the chairman of timetable committee and internal examination committee prepares the schedule of internal and term end evaluation. The schedule is circulated among the members of the teaching faculty and the same is communicated to the students on the central notice board. Internal evaluation process is explained to students in the class and also displayed on the notice board. All faculty teachers evaluate internal assessment of UG students in a subject through their interaction throughout semester including one or more mechanism viz. internal examination, oral, home assignments, group discussion, seminars etc. For PG student internal examination, seminars, projects, home assignments etc. used for internal assessment. For the transparency and effectiveness of the continuous internal evaluation process, the college examination committee takes responsibility and monitors the mechanism throughout the year.**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has developed efficient mechanism to deal with examination related grievances which is transparent and addressing of grievances is time-bound. The college strictly follows the guidelines and rules of the affiliating university related to transparency. There is an examination committee at college level comprising of a teacher as College Examination Officer and other teaching and non-teaching staff as its members. It handles issues regarding evaluation process. The committee distributes evaluated answer scripts to students and seeks clarifications or grievances if any which are, then, addressed by the concerned subject teacher. The college displays internal marks on the notice board and the concerned teacher resolves any discrepancies.

The semester end university level examination discrepancy such as examination form filing problems, hall ticket related issues, name and subject correction issues in hall tickets as well as in final mark sheet, photo copy, copy case related grievances handle and resolve by CEO and college examination committee by communicating to board of examination SPPU, Pune through web email or communicating personally.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The curriculum for each course is designed by the Board of Development at Savitribai Phule Pune University. During syllabus development, the Board defines Course Outcomes (CO), Program Specific Outcomes (PSO), and Program Outcomes (PO) for these courses. Affiliated colleges fallows these curriculum designed by the Board.

At the beginning of each academic year hod's take departmental meeting, in this meeting Hod's discuss the CO's, PO's and PSO's of the course with the faculty members and instruct them to discuss the same with all students before starting to teach

respective subject. Every department displays all CO's, PO's and PSO's on notice board, respective department Hod's address the student about it. For first year students, college organizes induction program in which respective department Hod's give details information about CO's, PO's and PSO's of the respective course.

The Course Outcomes (CO), Program Specific Outcomes (PSO), and Program Outcomes (PO) are displayed on the college website for easy access and reference.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | http://asccrahuri.ac.in/IQAC_2_6_1Program Outcomes%202022_23.html |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of the attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) is conducted using following methods:

· Marks obtained by the students in university examination as well as internal examination.

· Student participation in various competitions, curriculum and extra-curriculum activities and there achievements

· Assessment of student's performance on assignments and projects provides insights into their ability to apply knowledge and skills to real-world scenarios.

· Student's performance in continuous assessment such as class room test, seminars, submission of assignments, oral etc.

· By internship record assesses the student's performance and competency in applying theoretical knowledge to practical situations.

- **Through student passing ratio and placement record.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**408**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | <u>View File</u> |
| Paste link for the annual report | **Nil** |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://asccrahuri.ac.in/IQAC_Stud_Satisf_Survey22_23.html

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | **No File Uploaded** |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | **No File Uploaded** |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute always strives to create an ecosystem that promotes the staff and students to organize activities for creation and transfer of knowledge encourage the teachers to undertake research in novel and demanding areas, to create awareness among graduate and post graduates to do research through mentoring and networking, and to motivate students to participate and collaborate in programs for knowledge exchange. College also gives support to following broad activities such as research projects, field projects, Avishkar, Industrial visit, science exhibition, poster presentation, participation in conference, seminar, workshop, organization of conference, group discussion, collaboration etc. College organizes educational interactive sessions such as visits to industrial and historical places, organizing workshops, seminars .Institution has organized the NSS Camp at adopted village according to guidelines by SPPU, Pune and to conduct various activities in that village, which is helpful to the students to acquire new knowledge. Under student centric field project and value added certificate courses related to research activities. The college has vermi-compost unit which takes vigorous efforts for disposal of the decomposable garbage on the campus and converting it into valuable organic manure. Students are fully made aware of keeping the campus plastic free.

| File Description | Documents |
| --- | --- |
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

01

| File Description | Documents |
| --- | --- |
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

20

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

2

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute has organized extension activities for neighborhood Community, holistic development, and sensitization of students to Social activities. The institute has NSS, NCC and SDO committee organizes various events to implement this things. During year 2022-23 college organized following programs,

1. NSS, NCC and SDO organized Yuva Health mission campaign and

vaccination to make student aware about the social issues.

2. International Yoga Day

3. Health Checkup camp

4. College organizes AIDS awareness rally every year to remove the taboo

from young minds.

5. Demonstration of Yoga and lecture

6. College encourages student to donate something which doesn't count in

money. A drop of blood can save one live. So NSS organized Blood

donation Camp.

7. To take students in deep ground level college organized Crematorium

Ground cleaning camp

8. Constitution day

10. Food Festival

11.Celebrating Birth ceremony and Death anniversary of National leaders

12. College organized Nirbhya Kanya abhiyan to encourage girl student to

uplift their self-confidence and learn skills to defend themselves whenever

in need.

14. Tree plantation

Through all this activities we tend to improve humanity, leadership quality, secularism, kindness toward the marginal community, tolerance power among the student. The most important thing is to make them better human being.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

18

| File Description | Documents |
|---|---|
| Reports of the event organized | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1901

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

| File Description | Documents |
|---|---|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |

## 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

## 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

a. Campus and built-up area: The campus area of institute is 16 Acers including built up area of around 96000 sq. ft.

b. Teaching learning facilities: The Institution has adequate infrastructure and physical facilities for teaching- learning, 35 classrooms , 02 are seminar halls with LCD projector facility, audio video instruments, Wi-Fi campus, broadband internet with LAN, Indoor Sports complex, ground, gymnasium, separate Library building, reading rooms etc. facilities, 10 spacious laboratories with separate Vidnyan Bhavan building for science practical. Department of B.Sc. Computer Science and BCA have separate computer laboratories. The college has 136

**computers, 24 Printers, 05 scanners, 14 LCD Projectors for teaching learning purpose.**

**c. Administrative facilities: The institution has 21 departments, Principal office, IQAC office, Administrative office, staff room, Examination Department, NCC office, NSS office, YCMOU office etc.**

**d. Supporting Facilities: The institute has 3 vehicle parking sheds, cycle stands, toilet blocks (female block with wending machine), water purifier, generator, ramps and wheel chair. The campus is equipped with the facility of direction boards, signage and special instruction boards along with the showcases, electronic notice boards. The college has adequate infrastructure for indoor and outdoor games.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The College has adequate facilities for indoor and outdoor games. There is spacious indoor game hall for Badminton, Table tennis, Chess, Carom, Weight lifting, Wrestling, etc. Outdoor game facilities such as Volleyball, Ball badminton, Netball, Kho-kho, Kabaddi courts and grounds are available in the campus. Gymnasium facility with changing room, wash room for both male and female is also available. Courts and grounds are reserved for female students to practice their sports skills.**

**The College also has adequate facilities for cultural activities with one large multipurpose hall and two seminar halls. Students participate in the competitions such as singing, dancing, one act play, street play, music, debating competition, Rangoli Competition, Science quiz etc. Every year Annual Gathering is organized to promote extra-curricular skills. The winning students are rewarded with prizes. Large events of gathering like lectures of eminent personalities, Yoga Camps, exhibitions, Social gathering, Workshops, Annual social functions, etc are organized in the multipurpose hall with size of 9204 sq.ft. having 1000 audience sitting capacity.**

**The playgrounds are also used as an open stage on the occasion of annual gathering and other various activities by erecting the pandal. The college celebrates International Yoga Day on 21 June, every year.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | **Nil** |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**13**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**146350**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The College Library is currently using 'LibLime Koha' Library management system, which is designed to computerize all functions and operations of library according to required standards. OPAC, WEBOPAC facility is also available to readers on the internet.**

**Year of Automation**

**Name of ILMS software**

**Version**

**Nature of automation**

**Fully / Partially**

**2022-23**

**LibLime Koha**

**18.05.05.000**

**Fully**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | **Nil** |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **A. Any 4 or more of the above** |
|---|---|
| | |

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**34217**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**326**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | <u>View File</u> |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The College has adequate updated IT facilities in the campus which is connected to LAN and Wi-Fi. There are 05 spacious computer labs in the College with 88 computers having free access to the students. LAN facility is extended to BCA laboratory with 23 computers, BCS Laboratory with 54 computers,**

Library with 11 Computers for the free access to students. There are 24 printers, five scanners and three advanced Xerox machines available for use. The college has two well furnished seminar halls which includes LCD Projector, computer with wi-fi facilities, podium and other necessary facilities.

All departments of the College submit their demand letter for maintenance and up gradation or creating new IT facilities. Up gradation is carried out time to time according to changes in syllabi, new practical prescribed, introduction of new technology, variation in student strength etc. Up gradation of software and hardware along with maintenance is a continuous process and carried out by the technician appointed by College.

Repair & Maintenance of Computer, Antivirus etc.

23/05/2022

To 31 March 2023

Computer and maintenance & repairing

Rs. 51230

Bill No. 68,95,1333,130,132,1195,1321,147,1362,1365,1366,1363, etc.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## 4.3.2 - Number of Computers

153

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

| 4.3.3 - Bandwidth of internet connection in the Institution | A. ? 50MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**4241799**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**There are separate budgetary provisions for the maintenance and repairing of physical, academic and support facilities. Expenditure is incurred on these facilities through various college committees. Every academic year, all these committees insure adequate availability of resources and facilities and submit their availability and requirement reports to the principal. All repairing and maintenance of the buildings, campus, equipments, furniture is taken as and when required. Maintenance of various facilities, up gradation of software, hardware and other ICT facilities is done by respective departments. Each science departmental laboratory is having lab assistants, lab attendants for the proper maintenance of the laboratories. Institute allows students and faculty members to use these facilities in the working hours under observation of the concerned HOD. The institute has fixed working hours for**

facilities such as library, reading hall, gymnasium, etc. Institute has allowed the private use of facilities such as ground, Sports complex, Classrooms, Seminar hall etc. with permission of the Principal.

Earn and Learn Scheme students help in maintaining and cleaning the institute campus, garden, library, etc. Also the non-teaching peon staff is appointed for housekeeping. The maintenance related to facilities like toilet blocks, computer labs, electric work, etc. is done through local servicemen.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**1021**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

**44**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to Institutional website | **Nil** |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**160**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**160**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | **No File Uploaded** |
| Upload any additional information | [View File](#) |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

## 5.2.1 - Number of placement of outgoing students during the year

## 5.2.1.1 - Number of outgoing students placed during the year

**07**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | [View File](#) |

## 5.2.2 - Number of students progressing to higher education during the year

## 5.2.2.1 - Number of outgoing student progression to higher education

**117**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | <u>View File</u> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**3**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <u>View File</u> |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**0**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template) | **No File Uploaded** |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Representation of Students in Committees:**

**1. Students' Council - Student representatives of this committee bring the common problems of students to the notice of authorities and get them resolved. They assist the teachers in planning, organizing and executing various student-oriented activities.**

**2. Internal Quality Assurance Cell - The IQAC has a student representative. This representative helps in development of quality culture in the institution.**

**3. College Development Committee - Representative students suggest how to upgrade facilities, Implementation of new system in curriculum and guest lecturers to be conducted.**

**4. Anti-ragging committee - Representative students help in creating ragging awareness among students through various anti-ragging programmes, display of anti-ragging boards inside the college, canteen and hostel.**

**5. Student Grievance Redressal Committee - Grievances of students related to academics, examination, issue of documents, identity cards and library cards etc. are conveyed by representative student to the authority and necessary action is taken.**

**6. Sports and Cultural Committee - Organization, planning and execution of sports and cultural activities are done by students. This participatory approach helps them to develop**

**their leadership skills.**

**7. Student Development - Students undertake various activities through Student development, NSS, NCC, and Students Council.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**6**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The College has a well structured Alumni Association. The Association is not registered but it plays a key role by participation in planning and implementation of academic and infrastructure development activities. The alumni of the College also assist us in different ways. The NSS unit of the College takes help of the alumni in adopting village, organizing annual camps and carrying out development projects. Alumni also help us in organizing blood donation camps, tree plantation campaign and other extension work. They also assist the College in placement process and provide inputs to the**

departments about the industry requirements. Departments invite their outstanding alumni for interactive sessions with the students and staff on the current developments in the field. These sessions inspire the students and expose them to the opportunities in the field for research as well as employment. Many of our alumni are in regular contact with the teachers and contribute to the teaching learning processes indirectly by providing a variety of information.

The Alumni members, to discharge their social obligations have donated cash or equipments for the improvement of infrastructure or making available specific facilities in the campus for the students and staff.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution, "Providing quality education in emerging fields to produce knowledgeable and cultured human resource, contributing to the process of national development" is fulfilled by efficient governance.

It also ensures the fulfillment of the mission focusing on upliftment of rural masses through appropriate education, empowering the socially, economically and educationally marginalized sections of the rural society and enhancing new generation students for contributing to the future knowledge based economy.

The management encourages to instill education, research, extension and placement activities in collaboration with sister institutions, NGOs and Industries.

Perspective plan is prepared annually by IQAC and put forth to the governing body for approval. It includes the new value added and skill oriented courses, outsourcing of the students for various placement activities, strengthening of the infrastructure and research activities, organizing seminars, conferences, workshops and conducting eco-friendly activities.

IQAC performs the instrumental role in decision-making. The execution of perspective plan is achieved through various committees like admission, examination and research. The chairpersons of various committees conduct workshops, seminars, lectures, training programs, competitions etc. involving all the stakeholders. Principal acts as a mediator between the staff and the management.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college work towards decentralization governance system. The principal appoints and empowers faculty wise heads of the department giving administrative and academic autonomy. The execution of work is done by staff at departmental level under the head of respective department. All the departments have a democratic mode of functioning in planning and implementing their teaching plan, co-curricular and extra-curricular activities. Committees are formed for the various curricular, co-curricular and extra-curricular activities to be conducted during the academic year. The faculty is involved in decision making process through various academic committees. The administrative office with the principal coordinates the day to day activities. This is an important step in aligning the activities of college with institutional vision and mission. The college promotes the culture of participative management. The Principal, Vice Principal, Office Superintendent and IQAC coordinator are responsible for academic and administrative

leadership of the college. The principal meets periodically with heads of department and vice principal to discuss academic or administrative issues. The CDC had representatives from teaching as well as non-teaching staff. All the issues regarding academics, administration and enhancement of infrastructure etc. are decided by the CDC, this reflects promotion of participative management.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic / perspective plan is effectively deployed. The perspective plan of the institution is aligned with the vision and mission of the institution. It is the driving factor behind achieving academic excellence, improvement of quality policies and various strategies adopted for the institutional development. It is rigorously deployed to focus on bringing quality improvements in the areas of:

1. Strengthen Teaching-learning process

2. Promote experiential learning

3. Expand Funding base

4. Strengthen infrastructure

5. Strengthen students support system

6. Promote academic culture

7. Support diversity

8. Develop clean and green campus

9. Increase interaction with the society

Various committees and bodies functional in the institute, check out the plan of activities and events. This supports the

development and growth of the areas focused in the perspective plan. A review is taken on implementation and outcome of the perspective plan. One such broad areas in which the perspective plan has been successfully implemented is that of develop clean and green campus. This has been achieved through the deployment of action plan for the activities viz. on campus plantation, cleanliness drive.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the effective functioning of all the institutional activities, the responsibilities are distributed as per the hierarchy. The organogram of the college is as follows: Principal is the Head of the institution. He is assisted by vice- principal and heads of departments.

All the academic activities are implemented by Head of Departments through Professors, Associate Professors, Assistants Professor, Laboratory Assistant and Laboratory Attendants. The institution administration is controlled by the Principal through office superintendent who is the main responsible person; under whom the Head Clerk, Senior Clerks, Junior Clerks and Peons are working for the smooth functioning of the institution.

The college and university examinations are handled by College Examination Officer. The Sports activities are implemented and supported by Director of Physical Education, whereas Librarian is the head of library activities. Effective and efficient functioning of all these Cells is also controlledby the Principal. For the appointment of the teachers and their service rules institute follows UGC & SPPU statutes. For effective functioning institute conducts academic as well as administrative audit every year.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the institution webpage | **Nil** |
| Upload any additional information | [View File](#) |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | [View File](#) |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The following are the existing welfare measures available to the teaching and non-teaching staff in the institution:**

**1. The teaching and non-teaching staff are admissible to different kinds of leave viz., CL, EL, ML, DL etc.**

**2. Employee Provident Fund and NPS for all teaching and non-teaching staff who fall under the eligibility criteria as per government norms.**

**3. Payment of Gratuity to the employees on cessation of Service as per norms of the State Government. Loan facility is available for staff from ADST Co-Operative Credit Society Ltd.Amednagar.**

**5. The Institution provides uniform to non-teaching staff**

**6. Non-doctoral faculty members are encouraged to get enrolled for part-time Ph.D. program.**

**7. Duty-leave and financial assistance to attend and present papers in conferences**

**8. The following facilities are also provided to employees for efficient functioning: Computing facility, Workspace, Power back-up, Identity cards and Gym facilities.**

**9. Separate Staff Welfare Committee is formed for academic, economic, physical wellbeing**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**03**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**02**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**03**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The institution follows the 'UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards**

in Higher Education 2018, together with all amendments made there in from time to time, for its teaching and non-Teaching staff as approved by the Government of Maharashtra.

Performance appraisal of each employee is carried out after completion of every year of service. The main features of the system are as follows:

1. The performance of faculty is assessed through Annual performance indexfor the Performance Based Appraisal System (PBAS)

2. Promotions are based on the PBA system as per UGC Career Advancement Scheme (CAS).

3. The PBAS proforma filled by the faculty member is verified by the Head of the Department and thePrincipal.

4. The non-teaching staff is assessed through annual confidential reports prepared by the Principal and on the basis of which promotions are given as per the guidelines of the Government of Maharashtra.

The Annual Confidential Report and the Performance Appraisal system have significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weakness and ensuring better performance and quality assurance.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the institution are audited by three different financial audit systems. They are:

Internal Audit by SSSP Mandal conducts financial audit of the institute at the end of each academic year. It has appointed an

external audit agency ( M/S PANKAJ R. MANDHANE & CO. NASHIK & Co. Chartered Accountants, Nashik) to audit the institution.

External Audit by Directorate of Higher Education, Pune: It verifies all the financial documents related to the public funds utilized by the institute.

External Audit by Accountant General, Government of Maharashtra - It conducts their periodic verification of all the accounts sanctioned by the Government.

Other financial Audits: Audit of grants received from the Government and grants received from the parent university are audited by the University auditors.

Audit objections raised, if any, are placed before College Development Committee, where they are discussed thoroughly and appropriate decisions are taken to resolve them.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows the resource mobilization policy to secure new and additional financial and material resources to achieve sustainability and implement its predetermined goals to advance its mission. The Governing body of the institution coordinates and monitors the optimal utilization of the funds for the promotion of learner centric ecosystem.

Financial Resource Management:

The major Financial Resources of the institution are Tuition fee, other fees, and funds received from government organizations like; UGC, DST, DBT and the parent university. The institution receives salary grant from the Government of Maharashtra. Tuition fee is used for the maintenance of infrastructure and running academic activities like; organization of conferences, faculty development programs, Sports and Cultural activities. Government funds are optimally used for which they are sanctioned.

Transparency and accountability is ensured by conducting annual audit of the accounts.

Material Resource Management:

The Principal of institution issues required directions for optimum utilization of material resources. The Time-table Committee looks after the proper utilization of classrooms and laboratories. The Library Development Committee takes care that the resources in Library are utilized optimally. Campus cleanliness, development and itsutilization are monitored by the Campus Development Committee.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has strengthened its role and responsibilities to improve teaching and research quality. The IQAC forms various

academic, administrative, curricular, Co-curricular and extracurricular committees at the commencement of the academic year. It has

Conducted periodic meetings of IQAC to review academic activities.

Contributed in updating ICT infrastructure.

Collected feedback inappropriate forms from different stakeholder categories, analyzed the same and used it for follow-up action as per the suggestions and recommendations

Reviewed Teaching Learning process through Syllabus Planning, Lectures Notes and Syllabus Completion Reports.

Analyzed reports on CIE and Attainment of Programme and Course Outcomes

Conducted Academic and Administrative Audit of the college

Institutionalized Online Student Satisfaction Survey.

Under the aegis of the departmental quality assurance cell the commerce department has started a certificate course in banking with a view to teach the students the basics of banking.

Another initiative is the Soft Skills Development Program conducted by the Dept. of English. In the Soft Skills program, the basic manners and etiquettes are taught to the students. In this way IQAC maintains the standard of the courses.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals through IQAC. For proper planning each

department keeps record of individual time-table, details of leave record, annual planning of syllabus, monthly report, weekly teaching record, record of administrative/co-curricular/ extra-curricular work, etc. Taking into account the college academic calendar, each department formulates its departmental academic calendar containing internal assessments, assignments, seminars, tutorial work, group discussion, field/ industrial visit, project work etc.

IQAC ensures that the lecture plans are prepared by every teacher and are verified by the respective Heads of the Department. HOD's are appealed to conduct the syllabus completion review at the end of every semester. The newly recruited teachers are advised to prepare the lecture notes and get those approved by the Heads of the Department or senior teachers.

The review process is implemented with the help of Academic and Administrative Audit, Teaching Plans, Department Level Term End Meeting, Teacher's Feedback, Evaluation and result, Identification of Slow Learners, Identification of Advanced Learners , etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | **Nil** |
| Upload e-copies of the accreditations and certifications | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Upload details of Quality assurance initiatives of the institution (Data Template) | **No File Uploaded** |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Our Institute is a co-education Institute. The institute maintains a good work culture that encourages gender equity and gender sensitivity. Students of any gender, culture, or region have equal opportunities and rights in the institute. Institute has also constituted the Anti-sexual Harassment Cell & the Anti ragging Cell to protect and support students of both genders against any kind of harassment in campus. NCC, NSS, SDO, Cultural Committee, provide a vibrant platform to conduct awareness campaigns, lectures, rallies, and interactive sessions to address various concerns. The college celebrates international women day on 8th march every year for the recognition of the role of women in society and to motivate them to be unique in their own way. Sport activities are carried out where girls and female staff get equal opportunities in sport. The College Discipline Committee takes special care to ensure the safety of girls students in the campus. Separates common rooms are made available for girls and lady staff where maximum facilities are provided. Automated sanitary napkin vending machines are placed to promote menstrual health and hygiene. Ample parking place is reserved for women on campus. Complaint boxes are available on the premises. The entire campus is under 24 hours CCTV surveillance. Fire Extinguishers are installed at different locations in the campus.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | Tab to upload the document is not available. |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy          Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Solid waste like plant litters is collected and allowed to decompose naturally over period. A part of leaf litter is converted into bio-fertilizer by vermi composting beds. This good quality, nutrient rich and environmental friendly vermicompost is used to improve the texture and fertility of soil in college campus. Remaining leaf litter is used for eco friendly mulching to the plants. The proper disposal of sanitary napkins is done with help of a disposal placed in the ladies washroom.

Liquid waste management: Extremely hazardous chemicals are not used in laboratories. An attempt is made to dilute the liquid waste sufficiently while draining it.

E-waste management: Non working laboratory equipments, computers, monitors, printers, and batteries etc. are sold as

scrap materials. If some parts are useful in other system they are kept aside for future use.

Waste Recycling System - College believes in the 3Rs of Reduce, Reuse, and Recycle. To reduce the use of the papers, internal correspondence happens through the electronic medium. College also makes use of the papers which are blank on the reverse side for printing or rough work purposes; this ensures effective reuse of the papers leading to reduction of the waste.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | View File |

| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | **A. Any 4 or all of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | **No File Uploaded** |

**7.1.5 - Green campus initiatives include**

| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. Restricted entry of automobiles<br>2. Use of bicycles/ Battery-powered vehicles<br>3. Pedestrian-friendly pathways<br>4. Ban on use of plastic<br>5. Landscaping | **A. Any 4 or All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | B. Any 3 of the above |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment    5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen            reading** | A. Any 4 or all of the above |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively organizing several programs for providing an inclusive environment to all stakeholders. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. As per the policy of the college to cater education to financially weak students, there is a financial assistance, fee concession to poor, needy and physically challenged students in admissions.

College has taken various initiatives by celebrating birth and death anniversaries of eminent personalities, National Festivals and other community activities for creating conducive environment and inculcating thoughts and ideologies of great personalities irrespective of diversities. Institute offers courses like 'Democracy, Election and Governance', 'Human Rights' and 'Introduction to Constitution' to inculcate constitutional and human values among the students. Institute celebrates Hindi Day and Marathi Bhasha Gaurav Din to create intimacy among the students for Indian languages. Apart from this, institute celebrates Maharashtra Day on 1st May every year. Blood Donation Camp was organized under NSS in collaboration with Rotary Club Rahuri, Rahuri blood bank. Workshop on Fearless Girl Campaign was also Conducted. NSS and NCC organized various programs practicing tolerance and understanding help break down cultural and social barriers.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our College has maintained a disciplined and friendly academic environment in all of its sections. The stake holders are well aware of their duties, responsibilities and voluntarily get involved in all the activities conducted to imbibe the constitutional values and ethos. Following are some of the practices

1. The celebration of Constitution Day on 26th November.

2. The College celebrates National Voters Day on 25th January.

3. The College celebrates Republic Day and Independence Day as National Festival.

4. The College celebrates birth and Death anniversaries of late Freedom Fighters, national heroes and social reformers to commemorate and inculcate values.

5. As per UGC guidelines, Savitribai Phule Pune University offered compulsory credit courses for UG and PG students. 1. Democracy, Elections and Governance for UG Classes. 2. Introduction to Indian Constitution for PG Classes.

6. Code of conduct is prepared for students and staff and everyone obeys the conduct rules

7. The College encourages participation of students in Sports and cultural activities.

8. NSS and NCC units are actively involved in conducting several activities like Tree Plantation, Cleanliness Programmed, Fit India Campaign, Blood Donation Camp, Aids awareness etc .

**for inculcating values for being responsible citizens.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Tab to upload the document is not available. |
| Any other relevant information | Nil |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The college believes that celebration or organization various days is an integral part of learning and building a strong cultural belief in a student. It helps in the holistic development of the students. They have become instrumental and help in building today's youth. The life history of great national heroes inspires the youth in their college life. The**

celebration of national festivals and events preach them and remind them about cultural heritage and rich history of our nation. These activities promote moral values among the students. The college has celebrated following commemorative days, events and festivals during the year

Independence Day, Republic Day, National Voters days

The Ceremony committee of the institute celebrates birth/death anniversaries of former leaders, freedom fighters, and eminent persons with great enthusiasm.

The birth anniversary of former president Bharat ratna Dr. A. P. J. Abdul Kalam is celebrated as "Vachan Prerana Divas"

The birth anniversary of mathematician Srinivasa Ramanujan is celebrated as National Mathematics Day

The College celebrates International days such as Yoga Day, women's Day , youth day, Swachh Bharat Abhiyan etc were organized

Marathi Rajbhasha din is celebrated on the occasion of the birth anniversary of V. V. Shirwadkar

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Soft Skills Development Programme

The goal is to equip students with vital soft skills like communication, adaptability, teamwork, and problem-solving through foundational knowledge and practical experience to boost employability. With India's expanding job market and a

mismatch between academic skills and industry demands, these abilities are crucial, as they enhance professionals' performance and relationship-building. Despite challenges in coordinating soft skills training with academic schedules, small pilot programs, administrative support, and faculty-student involvement can effectively integrate these skills into education.

Women Empowerment.

The initiative aims to enhance gender sensitization, empower girls physically and emotionally, and raise awareness of civic rights while instilling cultural values and ethics. It promotes self-esteem, women's education, and professional development while fostering leadership and entrepreneurial skills. Inspired by Swami Vivekananda's belief in improving women's conditions for global welfare, the college emphasizes empowering women through education, economic independence, healthcare access, and political participation. Initiatives like Nirbhay Kanya Abhiyan and self-defense workshops positively impacted female students, equipping them with essential personal and professional skills, although challenges like limited participation persist.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | Tab to upload the document is not available. |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering Girls for Higher Education

Arts, Science and Commerce College, Rahuri was established to impart higher education to the masses from rural area. Opening the doors of higher education to girl students from the nearby villages was the intention behind starting the college at this location. At present near about 50 percent students admitted for the under graduate and postgraduate programs are girl students. The college takes special efforts to empower the

girls providing them opportunities in various activities conducted in the college. Teaching staff counsel parents of 12th std. passed girl students and persuade them to enrol for higher education. Girls belonging to economically and socially backward categories are provided financial help through the college fund and also encouraged them to participate in the Earn and learn Scheme. It helps them to continue their education without any financial hurdles. Additional support for female students includes fee payment flexibility, scholarship counselling, access to a book bank, health check-ups, and involvement in sports, cultural events, and academic or administrative roles like University Representatives and Class Representatives. These efforts are supplemented by the Women Empowerment Cell, which coordinates initiatives to support and encourage women in higher education.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | **No File Uploaded** |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

The IQAC has planned for following activities/ development.

1. Physical Infrastructure:

To purchase required office and e-content development equipments

To install new security gates wherever necessary

To form separate maintenance committee under CDC

2. Academic:

To start new certificate courses as per the student's requirement

To conduct more lectures on Intellectual Property Rights

Enhancing the employability skills of the students

To organize more webinars in each department on various topics

To increase the number of MoUs in this academic year

Nurturing of inter and multi disciplinary teaching and research

3. Outreach Activities and Sports:

To give an impetus to outreach activities by adopting villages

To provide state-of-the-art sports & library facilities

To foster and strengthen relationship of Alumni with the Institution